



**CITY OF JONESVILLE
COUNCIL AGENDA
JUNE 19, 2024 - 6:30 P.M.
JONESVILLE CITY HALL, 265 E. CHICAGO STREET**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

- A. Oath of Office – Firefighter Nicholas Onsurez
- B. Keith O’Neil, Reading Emergency Unit
- C. Grace Broesamle, Hillsdale County Senior Services Center

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

- A. Truth in Taxation Public Hearing
- B. Fiscal Year 2023-24 Operating Budget and Ad Valorem Mill Levy
 - 1. Public Hearing
 - 2. Resolution 2024-11 – Adopt July 2024-June 2025 Budget, General Appropriations Act and Ad Valorem Mill Levy

[ROLL CALL][Action Item]

6. REPORTS AND RECOMMENDATIONS

- A. Resolution 2024-12 – Fee Schedule
- B. Adopt the Fiscal Year 2024-25 to 2029-30 Capital Improvement Plan
- C. Fiscal Year 2024-25 Employee Compensation
- D. Committee Appointment – Board of Review
- E. Appoint Negotiation Representatives
- F. Consider Refund of Utility Connection Charges
- G. Fiscal Year 2022-23 Nine Month Budget Comparison

[ROLL CALL][Action Item]

[Action Item]

[Action Item]

[Action Item]

[Action Item]

[Action Item]

[Information Item]

7. COUNCIL MINUTES

- A. May 15, 2024 Regular Meeting
- B. May 29, 2024 Special Meeting

[Action Item]

[Action Item]

8. ACCOUNTS PAYABLE

- A. Accounts Payable for June 2024 totalling \$140,216.79

[Action Item]

(City Council Agenda continued on Page 2)

RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)

1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
3. The Mayor may grant a speaker additional time under unusual circumstances.
4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.

9. BOARD AND COMMISSION MINUTES

[Action Item]

- A. Cemetery Committee – April 10, 2024 (Guyse)
- B. Planning Commission – May 8, 2024 (Guyse)
- C. Downtown Development Authority – May 14, 2024 (Arno)

10. DEPARTMENT REPORTS

- A. Public Safety
 - 1. Police – Public Safety Director Lance
 - 2. Fire – Deputy Chief Riggs
- B. Water/Wastewater Treatment Plant – Superintendent Hughes
- C. Department of Public Works – Superintendent Crouch
- D. Cash Report – Finance Director Spahr

11. ADJOURN



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: June 14, 2024
Re: Manager Report and Recommendations – June 19, 2024 Council Meeting

4. A. Oath of Office – Firefighter Nicholas Onsurez

This agenda item is reserved for recognition of Firefighter Nick Onsurez for successful completion of his Firefighter I and II certifications. Deputy Clerk Spahr will administer the Oath of Office.

5.A. Truth in Taxation Public Hearing

The City Council will hold this public hearing for the purpose of hearing comments about maintaining the current 16.388 millage rate. Without the hearing, the millage rate would permanently be adjusted down by 0.7719 mills to 15.6161 mills. If the proposed increase to retain our current millage is not approved, there will be a resulting reduction in operating revenue of 4.94%, or \$52,374 in revenue to the general fund and local streets. In summary, what is advertised as an increase would maintain our current millage rate. *Please refer to the attached hearing notice.*

5.B.1 Fiscal Year 2022-23 Budget Public Hearing

The property tax rate of 16.388 mills (unchanged) proposed to be levied to support the proposed budget is the subject of this hearing. As discussed at the May 29th budget work session, a balanced budget has been presented for consideration. The proposed budget was made available for public view following the May meeting. Fiscal Year 2024-25 Budget highlights and fund summaries have been discussed at the previous two Council meetings and can be presented at the meeting.

5.B.2. Resolution 2024-11 – Adopt July 2024-June 2025 Budget,

General Appropriations Act and Ad Valorem Tax Levy [ROLL CALL][Action Item]

Action item related to the public hearing. The Fiscal Year 2024-25 Budget Committee is proposing the adoption of a balanced budget for the upcoming fiscal year as outlined with Resolution 2023-06. Note that line item detail of each respective fund's expenses and revenues are identified in the complete operating budget; the detailed budget, Capital Improvement Plan, estimated FY 2024-25 Fund Balances, and Employee Wage Scale are being sent as a "virtual budget binder" via separate email. The complete operating budget can also be viewed on the City website. The Budget Committee and Department Heads worked diligently to balance the FY 2024-25 Budget.

With the adoption of this fiscal year budget, we continue our focus on the stewardship of the public's resources. The budget proposes continued maintenance of streets and other public infrastructure. Not only would essential services be provided, but valued services like leaf and brush pickup are fully funded in the proposed budget. Essential Departmental equipment and facilities improvements are proposed. I recommend adoption of the Fiscal year 2024-25 Budget as presented by the Budget Committee. A roll call vote is required. *Please refer to the attached Resolution 2024-11 and Budget Summary, and the Budget Hearing Notice.*

6. A. Resolution 2024-12 – Fee Schedule

[ROLL CALL][Action Item]

The Budget Committee is proposing the adoption of the Departmental fees as outlined in the attached resolution. The resolution comprises the first comprehensive compilation and review of all fees in many years. Attachment E includes the traditional increase to water and sewer rates and charges. The rate

increase is necessary to attain revenue levels to balance the Water and Sewer Enterprise Funds. Pursuant to Chapter 34 of the Code of Ordinances, rates are adjusted to keep pace with the United States Federal Consumer Price Index. The Fiscal Year 2024-25 rate increase for water is 2.25 percent; the increase for sewer is 2.6 percent. The net increase is significantly below the 2023 CPI of 3.4%. The increases are sufficient to provide services and they reflect the projected schedule of increases from the 2019 rate studies. The monthly residential base bill (2,000 gallons) will increase by \$1.15. The average monthly residential bill (based on 4,000 gallons of use) will increase a total of \$1.79. These increases are necessary to ensure the ongoing maintenance of the water distribution system, future rehabilitation and maintenance of the Iron Removal Plant, and coverage of costs associated with the operation and maintenance of the wastewater treatment plant and sewage collection system. These proposed rate increases are reflected in the projected revenues in the FY 2024-25 Budget. I recommend adoption of Resolution 2024-12, as recommended by the Budget Committee. A roll call vote is necessary to approve the resolution. *Please refer to the attached Resolution 2024-12.*

6. B. Consider Adoption of the FY 2024-25 to 2029-30 Capital Improvement Plan [Action Item]

The Capital Improvement Plan that summarizes anticipated major capital projects for the coming fiscal year, along with the following five years. The document is a companion to the annual operating budget and is intended to help with long range budgeting. The plan has been reviewed by the Budget Committee and recommended for approval and was reviewed in the prior budget work sessions. The Planning Commission approved the document at their meeting on May 8, 2024. I recommend a motion to approve the FY 2024-25 to 2029-30 Capital Improvement Plan. *Please refer to the CIP provided with the full operating budget.*

6. C. Fiscal Year 2024-25 Employee Compensation [Action Item]

The budget reflects, as recommended by the City Council Budget Committee, a cost-of-living increase of 3% for all full- and part-time employees. The City adopted a new wage scale for all full-time employees in 2019 to aid with employee retention and recruitment. Eligible employees would also move to the next step in the adopted wage scale. The increases are reflected in the wage chart that was included with the full operating budget.

The proposed wage increases are reflected in the budget presented under item 5.B. of this agenda. The wage increases would be effective after the start of the fiscal year on July 1, 2024. *Please refer to the proposed Employee Wage Scale provided with the full operating budget.*

6. D. Committee Appointment – Board of Review [Action Item]

The three-member Board of Review is facing two pending vacancies. As indicated in the attached memo, Larry Mix has resigned, as he is currently away from his permanent residence and unable to participate on the board. Chair Dana Kyser will also be resigning due to a pending relocation outside of the City limits. Staff has been working to recruit at least one new member to assure a quorum for the July Board of Review meeting. Lindsey Crouch has submitted the attached application to serve. I recommend a motion to accept, with regret, Larry Mix's resignation and to appoint Lindsey Crouch to serve an unexpired term on the Board of Review through November 2025. *Please refer to the attached resignation memo, and application and resume from Lindsey Crouch.*

6. E. Appoint Negotiation Representatives [Action Item]

Mayor Arno is recommending that Mayor Pro-Tem Padula and Manager Gray be appointed by Council to meet with two representatives of the Key Opportunities board and Executive Director Julie Boyce to negotiate terms of a Municipal Services Contract. The contract is related to the Planned Unit Development that was previously approved for the development of permanent supportive housing on the

property that they purchased on Beck Road. The housing development is exempt from property taxation. However, Key Opportunities has represented that it intends to compensate the City for municipal services to support the development. The appointments would allow for negotiation of terms between the parties, with the final contract subject to approval by Council as a whole. We are hopeful that negotiations would be complete for the July Council meeting. A motion is necessary to appoint Mayor Arno, Mayor Pro-Tem Padula, and Manager Gray to represent the City in this capacity.

6. F. Consider Refund of Utility Connection Charges **[Action Item]**

As part of the Maumee Street paving project last year, 18 private galvanized water services were changed to copper to comply with the State mandate regarding water services. The cost of the water service was covered by the City, as required by the mandate, but each property owner was charged the cost of the connection of the water service to the home plumbing. The West Street reconstruction will require change out of more than 30 similar galvanized services to copper. The project was bid to include the plumbing connection in the project cost; and the project engineer informs that this is standard practice for most communities with these changeouts. Staff is recommending that Council consider this the City's standard practice for future projects; as such, it would be equitable to refund the \$6,025 in charges collected to date from Maumee Street residents for the plumbing connection and to cancel one outstanding balance. The refund would be paid from remaining ARPA funds. A motion is necessary to approve the refund. Alternatively, West Street residents and future customers requiring changeouts would be charged the plumbing connection charge. If this is Council's preference, a motion to direct staff accordingly is in order.

6. G. Fiscal Year 2023-24 Nine-Month Budget Comparison **[Information Item]**

The current fiscal year nine-month budget comparison (July 1, 2023 through March 31, 2024) is attached for your review. Overall, revenues and expenditures to date are in line with budgeted figures. Finance Director Spahr will provide additional clarification as necessary at the meeting regarding the line items that exceed seventy-five percent of budgeted expenses. *Please refer to the attached FY 2023-24 nine-month budget comparison summary.*

9. Board and Commission Minutes **[Action Item]**

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses on the agenda. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file. A single motion can be taken up for all of the minutes.

Correspondence:

- One Comet Library re: Jonesville Underground Event

Notice of Public Hearing on Increasing Property Taxes

The _____ City Council

name of governing body

of the _____ City of Jonesville

name of taxing unit

will hold a public hearing on a proposed

increase of _____ 0.7719 _____ mills in the operating
rate

tax millage rate to be levied in _____ 2024 _____

year

The hearing will be held on _____ Wednesday _____

day

_____ June 19, 2024 _____ at _____ 6:30p.m. _____

date

time a.m./p.m

at _____ 265 E. Chicago St., Jonesville, MI 49250 _____

place-address

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 4.94% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved the operating revenue will increase by 3.98% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

_____ City of Jonesville _____

name of taxing unit

_____ 265 E. Chicago St., Jonesville, MI 49250 _____

address

_____ (517) 849-2104 _____

telephone

2024-11

**CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN**

**RESOLUTION: TO ADOPT JULY 2024 - JUNE 2025 BUDGET, GENERAL
APPROPRIATIONS ACT AND AD VALOREM MILL LEVY**

Partial minutes of a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, Michigan, held in the Jonesville City Hall in said City on the 19th day of June, 2024, at 6:30 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, a public hearing was held on the City of Jonesville proposed budget on June 21, 2023 and notice of the hearing was published in a newspaper of general circulation at least six days before the hearing; and

WHEREAS, the City of Jonesville is complying with the Truth and Taxation Act, P.A. 5 of 1982, by meeting all requirements of Section 16 of the Uniform Budgeting and Accounting Act as directed by P.A. 42 of 1995; and

NOW THEREFORE BE IT RESOLVED, that the attached July 2024 - June 2025 Budget Summary is hereby adopted as the Budget for the City of Jonesville for the period beginning July 1, 2024 and ending June 30, 2025; that the adopted expenditures shall be appropriated to meet the expenses of the several Funds and Activities of the City of Jonesville for July 1, 2024 through June 30, 2025; and that the adopted revenues are hereby budgeted for the purpose of defraying the said expenditures of the City, along with the adopted use of fund balances and retained earnings; and

BE IT FURTHER RESOLVED, that the City Council authorizes the City Manager to transfer line-item amounts within the budgeted activities; however, Council approval is required to change activity appropriations; and

BE IT FURTHER RESOLVED, that the total ad valorem mill levy of 16.388 mills is hereby adopted for general operations, with 4.6823 mills of that levy hereby allocated for streets and shall be deposited in the Local Streets Fund.

AYES:

NAYS:

ABSENT:

Lenore M. Spahr, Deputy Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of Jonesville, County of Hillsdale Michigan at a Regular Meeting held on the 19th day of June, 2024, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Lenore M. Spahr, Deputy Clerk

CITY OF JONESVILLE
2024-2025 FISCAL YEAR BUDGET SUMMARY
Adopted June 19, 2024

24-25

GENERAL FUND

REVENUES

Use of Fund Balance	28,729
Revenues	3,127,608

TOTAL FUNDS AVAILABLE	3,156,337
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EXPENDITURES

101 City Council	28,000
172 City Manager	134,552
191 Elections	4,100
215 Clerk	65,922
218 General Office	262,602
247 Board of Review	1,045
253 Treasurer	3,000
257 Assessor	23,860
258 Data Processing/Computer Department	31,125
265 City Hall	14,015
276 Cemetery	87,865
285 Freedom Memorial	900
301 Police Department	373,004
336 Fire Department	206,438
410 Planning & Zoning Commissions	4,396
441 Radio Tower Property	-
442 Parking Lots	14,090
443 Sidewalks	1,210,430
444 Department of Public Works	26,340
445 DPW Building & Grounds	-
448 Street Lighting	33,000
526 Sanitary Land Fill	8,325
728 Special Projects Coordinator	-
751 Recreation Department	43,416
770 Parks	85,835
780 Rail/Trail	15,885
858 Fringe Benefits	44,420
862 Employer Share of Social Security	-
865 Insurance	14,500
895 Promotions	-
897 Other Activities	419,272

TOTAL FUND EXPENDITURES	3,156,337
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NET AMOUNT TO FUND BALANCE	-
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CITY OF JONESVILLE
2024-2025 FISCAL YEAR BUDGET SUMMARY
Adopted June 19, 2024

24-25

MAJOR STREETS

REVENUES

Use of Fund Balance	-
Revenues	302,615

TOTAL FUNDS AVAILABLE	302,615
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EXPENDITURES

451 Street Construction	-
465 Routine Maintenance	89,795
474 Traffic Control	4,405
478 Winter Maintenance	22,915
897 Other Activities	-
900 Administration	58,924

TOTAL FUND EXPENDITURES	176,039
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NET AMOUNT TO FUND BALANCE	126,576
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LOCAL STREETS

REVENUES

Use of Fund Balance	183,420
Revenues	1,564,645

TOTAL FUNDS AVAILABLE	1,748,065
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EXPENDITURES

451 Street Construction	1,445,135
465 Routine Maintenance	112,970
474 Traffic Control	3,941
478 Winter Maintenance	18,335
900 Administration	167,684
905 Debt Service	-

TOTAL FUND EXPENDITURES	1,748,065
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NET AMOUNT TO FUND BALANCE	-
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STATE HIGHWAY

REVENUES

Use of Fund Balance	-
Revenues	37,590

TOTAL FUNDS AVAILABLE	37,590
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EXPENDITURES

451 Street Construction	-
465 Routine Maintenance	16,890
474 Traffic Control	550
478 Winter Maintenance	9,045
900 Administration	11,103

TOTAL FUND EXPENDITURES	37,588
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NET AMOUNT TO FUND BALANCE	2
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CITY OF JONESVILLE
2024-2025 FISCAL YEAR BUDGET SUMMARY
Adopted June 19, 2024

24-25

LOCAL DEVELOPMENT FINANCE AUTHORITY

REVENUES

Use of Fund Balance	-
Revenues	451,200

TOTAL FUNDS AVAILABLE	451,200
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EXPENDITURES

729 Development Activities	368,925
731 Industrial Park Phase II	-

TOTAL FUND EXPENDITURES	368,925
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NET AMOUNT TO FUND BALANCE	82,275
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DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES

Use of Fund Balance	-
Revenues	1,386,000

TOTAL FUNDS AVAILABLE	1,386,000
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EXPENDITURES

442 Parking Lots	15,290
443 Sidewalks - Streetscape	1,621
729 Development Activities	1,262,801
733 Downtown/Streetscape	42,710
895 Promotions	11,535
897 Other Activities	-

TOTAL FUND EXPENDITURES	1,333,957
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NET AMOUNT TO FUND BALANCE	52,043
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DEBT SERVICE

REVENUES

Use of Fund Balance	-
Revenues	82,000

TOTAL FUND REVENUES	82,000
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EXPENDITURES

906 Michigan Transportation Fund Bond	-
907 D.D.A. Streetscape Bond	-
908 Local St Cap Improvement Bond	82,000

TOTAL FUND EXPENDITURES	82,000
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NET AMOUNT TO FUND BALANCE	-
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CITY OF JONESVILLE
2024-2025 FISCAL YEAR BUDGET SUMMARY
Adopted June 19, 2024

24-25

SEWER FUND

REVENUES	
Use of Fund Balance/Depreciation	302,371
Revenues	<u>899,000</u>
TOTAL FUNDS AVAILABLE	1,201,371
EXPENDITURES	
527 Sewage Disposal	1,201,371
529 Industrial Pretreatment Program	<u>-</u>
TOTAL FUND EXPENDITURES	1,201,371
NET AMOUNT TO FUND BALANCE	-

WATER FUND

REVENUES	
Use of Fund Balance/Depreciation	180,701
Revenues	<u>888,582</u>
TOTAL FUNDS AVAILABLE	1,069,283
EXPENDITURES	
536 Iron Removal Plant	504,862
537 Water Distribution System	<u>564,421</u>
TOTAL FUND EXPENDITURES	1,069,283
NET AMOUNT TO FUND BALANCE	-

MOTOR VEHICLE POOL

REVENUES	
Use of Fund Balance/Depreciation	161,244
Revenues	<u>158,000</u>
TOTAL FUNDS AVAILABLE	319,244
EXPENDITURES	
270 DPW Building & Grounds	26,249
896 Motor Vehicle Pool	<u>292,995</u>
TOTAL FUND EXPENDITURES	319,244
NET AMOUNT TO FUND BALANCE	-
TOTAL REVENUE/USE OF FUND BALANCE	9,753,706
TOTAL EXPENDITURES	9,492,810
TOTAL ADDITIONS TO/USE OF FUND BALANCE	260,896

**CITY OF JONESVILLE
NOTICE OF PUBLIC HEARING
JULY 2024 - JUNE 2025 PROPOSED BUDGET**

June 19, 2024

A public hearing on the proposed budget for July 2024 - June 2025 will be held on the 19th day of June, 2024 at 6:30 p.m. at the Jonesville City Hall, 265 E. Chicago St., Jonesville, MI.

The property tax rate of 16.388 mills (unchanged) proposed to be levied to support the proposed budget will be a subject of this hearing.

The proposed budget in detail will be available for public review in person at the Jonesville City Hall or online at: <http://jonesville.org/OurCity/PublicNoticesHearings.aspx>, beginning June 10, 2024.

2024-12

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – CITY FEE SCHEDULE

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in City Hall in said City on the 19th day of June, 2024, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the City Council is committed to delivering government services as efficiently as possible while being responsible with City resources; and

WHEREAS, the City of Jonesville has identified certain services where it is reasonable to expect the costs to be paid by the user or users of said services, rather than the taxpayers at large; and

WHEREAS, the City Council wishes to update the Fee Schedule, based on the Department Head recommendations regarding the cost of delivery of certain services.

NOW, THEREFORE BE IT HEREBY RESOLVED that the City Council does hereby adopt the Fee Schedule, as stated in Attachment A through Attachment G of this Resolution; said new Fee Schedule shall be effective on July 1, 2024.

BE IT FURTHER RESOLVED that all resolutions and policies, and all parts thereof, in conflict with this Resolution are hereby rescinded.

AYES:

NAYS:

ABSENT:

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 19th day of June, 2024, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk

**ATTACHMENT A
CEMETERY**

Lot Prices

Cost per Grave \$500.00

Graves in the Cemetery Annex are generally sold in two and four grave Lots. Some single grave sites are available in the Annex or in Section S of the Cemetery.

Grave Openings and Closings

Adult	\$550.00
Child	\$350.00
Infant	\$250.00
Cremation	\$300.00 (up to two cremation burials in a single grave site)

November 1 st through March 31 st additional charge	\$ 50.00
Weekend Opening and Closing additional charge	\$200.00
Recognized Holidays additional charge (see below)	\$100.00

No burials will take place on Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, or New Year's Day.

An additional burial charge will apply to burials on other City recognized holidays, which include: President's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Veteran's Day, the Day after Thanksgiving.

The City permits formal observances by local organizations on the patriotic holidays in the Cemetery; those wishing to schedule burials on these holidays will need to coordinate funeral times with the City.

Disinterment

Disinterment	\$600.00
Disinterment of Cremation	\$400.00

Foundations

Installation of Monument Foundations \$0.50 per square inch

Section VII (2) of the City of Jonesville Cemetery Rules and Regulations require the foundation to extend a minimum of four (4) inches beyond each side of the marker or monument

Transfer of Burial Rights

Cost per Grave \$20.00

**ATTACHMENT B
CITY HALL/PARKS AND RECREATION**

Transaction Fees

Credit and Debit Cards	3% of transaction (minimum charge of \$2.00)
Electronic Checks (ACH)	\$3.00 for transactions up to \$10,000; \$10.00 for transactions over \$10,000
Non-Sufficient Funds (NSF) Check	\$50.00

Notary Public

City Resident	No Charge
Non-Resident	\$10.00

Industrial Facilities Tax (IFT) Abatement

New Abatement Application Fee	\$250.00
Transfer Existing IFT Abatement	\$100.00

Peddler's License No Charge

Recreational Baseball and Softball

City Residents	\$60.00 per child or \$150.00 per family of 3 or more
Non-Residents	\$75.00 per child or \$200.00 per family of 3 or more
Sponsorships	\$300.00

Wright Street Park Pavilion Restroom Reservation

Refundable Deposit (All Users)	\$50.00
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**ATTACHMENT C
FIRE DEPARTMENT**

Pursuant to Section 12-2 of the Code of Ordinances, the City Council may establish charges for services provided by the Fire Department. The amount of such charges shall be established by resolution and shall offset the cost of services provided by the Fire Department.

All fire incidents will be billed a minimum of one hour.

Equipment

Truck 531 and 532	\$250.00/hr
Truck 533 and 535	\$175.00/hr
Truck 539, 561 and 575	\$150.00/hr
Truck 571 and 572	\$75.00/hr
Chemicals Used/Materials Equipment Destroyed	Replacement Cost

Staffing

Chief and Assistant Chief	\$50.00/hr
Lieutenant and Captain	\$40.00/hr
Firefighters	\$25.00/hr

Incidents

Jaws Extractions	\$100.00/hr, plus equipment and staffing
Carbon Monoxide Investigations	\$25.00/hr, plus equipment and staffing
False Alarms/Fire/Automated	No charge for first per year; second and subsequent charged at equipment and staffing
Smoke Detectors and Odor Investigations	Equipment and staffing

**ATTACHMENT D
POLICE DEPARTMENT**

Release of Impounded Motor Vehicle \$20.00

**ATTACHMENT E
UTILITIES**

Water Charges

Meter Size (Inches)	Monthly Base Charge (Initial 2,000 Gallons)	Water Maintenance Fee
5/8-inch or 3/4-inch	\$ 14.91	\$ 1.66
1-inch	\$ 37.33	\$ 2.46
1¼-inches or 1½-inches	\$ 74.65	\$ 4.42
2-inches	\$118.51	\$ 5.40
2-inches Compound	\$118.51	\$12.84
3-inches Compound	\$238.91	\$18.56
4-inches Compound	\$373.26	\$24.22
Commodity Charge (Over 2,000 Gallons)	\$2.60 per 1,000 Gallons	
Water Tower Maintenance Fee	\$2.85 per month	
After Hours Call-in Charge	\$100.00	
Water Shut Off Fee	\$50.00	
Water Tap Fee	\$1,000.00	
Water Lawn Meter	\$105.00	
Water Hydrant Rental Fees (paid by General Fund/Fire Department)	\$25.00 per hydrant per year	
Bulk Water:		
Inside City Limits	Current Commodity Charge per 1,000 gallons	
Outside City Limits	Twice Current Commodity Charge per 1,000 gallons	
Trip Fee	\$25.00	

Sewer Charges

Meter Size (Inches)	Monthly Base Charge (Initial 2,000 Gallons)
5/8-inch or 3/4-inch	\$ 33.53
1-inch	\$ 77.17
1¼-inches or 1½-inches	\$149.93
2-inches	\$237.25
2-inches Compound	\$237.25
3-inches Compound	\$470.20
4-inches Compound	\$732.19
Commodity Charge (Over 2,000 Gallons)	\$10.22 per 1,000 Gallons
Sewer Tap Fee	\$2,000.00

**ATTACHMENT F
WASTEWATER TREATMENT PLANT/LABORATORY**

Laboratory

Total & Fecal Coliform Bacteria	\$20.00
Nitrate	\$20.00
Nitrite	\$20.00
Ammonia Nitrogen	\$30.00
Fluoride	\$40.00
Hardness	\$10.00
Iron	\$10.00
Chlorine	\$15.00
Chloride	\$10.00
pH	\$10.00
5-Day Biochemical Oxygen Demand	\$15.00
Suspended Solids	\$10.00
Volatile Suspended Solids	\$10.00
Phosphorus	\$30.00
Sulfate	\$10.00
Complete Lagoon Sample	\$105.00

Bacterial Collection Fee \$60.00 plus mileage

Equipment

Vactor	Current equipment rental rate (per State of Michigan Schedule), plus Operator wage and benefits
Camera	Current equipment rental rate (per State of Michigan Schedule), plus Operator wage and benefits

**ATTACHMENT G
ZONING**

Zoning Permits

New Building or Addition

< 200 square feet	\$50.00
201 – 500 square feet	\$55.00
501 – 2,000 square feet	\$200.00
Each add'l 1,000 square feet or portion thereof	\$25.00

Residential Garage or Storage Building

< 200 square feet	\$50.00
200 square feet or more	\$75.00

Miscellaneous Permits

Removal or Demolition of a Building	No Charge
Fence	\$50.00
Driveway, Approach, Paved Pad, Foundation or Private Sidewalk	\$50.00
Decks/Porches (without roof)	\$50.00
Swimming Pool	\$50.00
Seasonal Use	\$100.00
Zoning Compliance for Structures not Listed	\$100.00

Planning Commission

Site Plan Review	\$100.00
Rezoning Request	\$500.00
Special Land Uses	\$500.00
Plat Approval (Preliminary and Final)	\$500.00, plus legal and engineering

Zoning Board of Appeals

Variance Request	\$250.00
Interpretation	\$250.00
Classification of Nonconforming Use	\$250.00

Special Meeting

City Council	\$500.00
Planning Commission or ZBA	\$250.00

**JONESVILLE CITY BOARDS & COMMITTEE
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

Board of Review

1. Name Lindsey Crouch 2. Occupation Healthcare Admin - RN
3. Employer Hilldale Hospital 4. Email address lindseyk76@gmail.com
5. Home Address 207 East St. Jonesville, MI 49250
Street City Zip
6. Home Telephone 517-990-4336 7. Business Phone 517-439-5740
8. Length of residency in Jonesville 42 years (21 in city limits)
9. List other community organizations/commissions that you are a member.

none currently

10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

I am interested in serving on the board of review to help ensure citizens of Jonesville who would like their taxes evaluated by the board are heard and request reviewed without bias according to policy & procedure.

Resume attached.

6/12/2024
Date of Application

[Signature]
Signature

PLEASE RETURN THIS APPLICATION TO: City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
Phone: 517-849-2104
Fax: 517-849-9037

LINDSEY CROUCH

REGISTERED NURSE



CONTACT INFO

207 East St.
Jonesville, MI 49250

517-990-4336
Lindseyk76@gmail.com

EDUCATION

Jackson College | Jackson MI
Associate of Applied Science in
Nursing
Prior course work toward Associate of
Applied Science in Business
Administration

LICENSING

Registered Nurse-Michigan
BLS
COS-C
Life & Health Insurance Agent
Series 7 2004-2010

LEADERSHIP

Member of Hillsdale Hospital's Senior
Leadership Team, responsible for Strategic
Planning, Quality Measures, Corporate
Compliance, Accreditation and Employee
Engagement at Hillsdale Home Care and
Hillsdale Home Oxygen.

EXPERIENCE

November 2023-Current
Director of Home Care and DME | Hillsdale Hospital

July 2023-November 2023
Home Care Manager | Hillsdale Hospital

May 2020- July 2023
Home Care Clinical Supervisor | Hillsdale Hospital

July 2010 -May 2020
I held various roles and positions on the McGuire and MacRitchie Skilled Nursing Facility at Hillsdale Hospital, including Charge Nurse, Admissions & Discharge Coordinator, and MDS Coordinator. I floated to BHU and I was Intake Coordinator at Hillsdale Home Care.

1999-2012
I worked in various roles at County National Bank, advancing from Teller and New Account Representative to Investment Specialist, where I managed 8 licensed life insurance agents at area branches and grew the bank's new investment sales portfolio up to \$5 million. I also assisted in the opening of new bank branches.

References Available Upon Request



MEMO

TO: Council Members
FROM: Lenore Spahr, Finance Director/Treasurer *LS*
DATE: June 14, 2024
SUBJECT: Board of Review

Due to circumstances beyond his control, Larry Mix is not able to fulfill his term on the Jonesville Board of Review. We have had a telephone conversation, and he has verbally submitted his resignation.

It is with regret that I ask you to accept his resignation effective immediately.

Thank you.

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2024

DESCRIPTION	YTD BALANCE 3/31/2024 NORMAL (ABNORMAL)	2023-24 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	1,479,446.58	2,084,934.00	70.96%	Property tax collection
Expenditures				
101-CITY COUNCIL	42,052.21	49,850.00	84.36%	148 Jermaine demolition
172-CITY MANAGER	97,135.02	129,118.00	75.23%	
191-ELECTIONS	5,380.08	4,300.00	125.12%	Jonesville Schools election supplies
218-GENERAL OFFICE	183,079.21	258,693.00	70.77%	
247-BOARD OF REVIEW	453.89	875.00	51.87%	
253-TREASURER	17,042.00	3,300.00	516.42%	Tax bills/roll maint/335 Murphy demo
257-ASSESSOR	17,726.95	23,180.00	76.48%	
258-DATA PROCESSING/COMPUTER DEI	6,311.70	25,625.00	24.63%	
265-CITY HALL	13,292.23	328,077.00	4.05%	
276-CEMETERY	44,850.39	83,293.00	53.85%	
285-FREEDOM MEMORIAL	659.71	900.00	73.30%	Prop & liability insurance/electricity
301-POLICE DEPARTMENT	212,449.74	365,170.00	58.18%	
336-FIRE DEPARTMENT	117,252.43	179,620.00	65.28%	
410-PLANNING & ZONING COMMISSION	3,541.73	5,096.00	69.50%	Online ordinance/permit reviews
441-RADIO TOWER PROPERTY	168.75	0.00		To be reclassified
442-PARKING LOTS	11,895.93	17,490.00	68.02%	
443-SIDEWALKS	2,534.52	2,430.00	104.30%	DDA streetscape design
444-DEPT. OF PUBLIC WORKS	24,000.73	20,620.00	116.40%	DPW Admin time
448-STREET LIGHTING	25,601.72	33,000.00	77.58%	
526-SANITARY LAND FILL	1,344.27	8,915.00	15.08%	
751-RECREATION DEPARTMENT	6,218.95	45,379.00	13.70%	
770-PARKS	17,332.78	19,925.00	86.99%	New playground equipment
780-RAIL/TRAIL	5,274.55	7,890.00	66.85%	
858-FRINGE BENEFITS	53,641.62	42,820.00	125.27%	DPW leave time/Mike Kyser
865-INSURANCE	13,837.00	14,500.00	95.43%	Work Comp/Prop Liab Ins
895-PROMOTIONS	0.00	0.00		
897-OTHER ACTIVITIES	288,496.10	376,000.00	76.73%	Taxes to Local St
TOTAL Expenditures	1,211,574.21	2,046,066.00	59.21%	
NET OF REVENUES & EXPENDITURES	267,872.37	38,868.00	689.18%	

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2024

DESCRIPTION	YTD BALANCE 3/31/2024 NORMAL (ABNORMAL)	2023-24 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	231,121.54	691,241.00	33.44%	
Expenditures				
451-STREET CONSTRUCTION	151,827.68	567,000.00	26.78%	Maumee St construction
465-ROUTINE MAINTENANCE	74,477.32	81,740.00	91.11%	Mowing/street sweeping/cut trees
474-TRAFFIC CONTROL	3,992.83	6,000.00	66.55%	Paint traffic lines
478-WINTER MAINTENANCE	12,625.03	22,915.00	55.10%	
900-ADMINISTRATION	7,121.00	14,242.00	50.00%	Admin wages
TOTAL Expenditures	250,043.86	691,897.00	36.14%	
NET OF REVENUES & EXPENDITURES	(18,922.32)	(656.00)		
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	334,221.87	852,047.50	39.23%	Tax revenue from Gen Fund
Expenditures				
451-STREET CONSTRUCTION	287.40	841,285.00	0.03%	
465-ROUTINE MAINTENANCE	53,122.49	82,370.00	64.49%	Mowing/street sweeping/cut trees
474-TRAFFIC CONTROL	203.19	3,534.00	5.75%	Paint traffic lines
478-WINTER MAINTENANCE	13,179.44	18,480.00	71.32%	
900-ADMINISTRATION	38,882.37	139,152.00	27.94%	Admin wages/debt service
TOTAL Expenditures	105,674.89	1,084,821.00	9.74%	
NET OF REVENUES & EXPENDITURES	228,546.98	(232,773.50)	-98.18%	
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	23,646.89	37,589.00	62.91%	
Expenditures				
465-ROUTINE MAINTENANCE	12,652.56	16,905.00	74.85%	Street sweeping/mow road edges
474-TRAFFIC CONTROL	141.47	650.00	21.76%	
478-WINTER MAINTENANCE	7,516.21	12,010.00	62.58%	
900-ADMINISTRATION	2,291.92	8,023.00	28.57%	Overhead to Gen Fund
TOTAL Expenditures	22,602.16	37,588.00	60.13%	
NET OF REVENUES & EXPENDITURES	1,044.73	1.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2024

DESCRIPTION	YTD BALANCE 3/31/2024 NORMAL (ABNORMAL)	2023-24 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	566,297.07	418,600.00	135.28%	
Expenditures				
729-DEVELOPMENT ACTIVITIES	41,857.78	294,331.00	14.22%	
TOTAL Expenditures	41,857.78	294,331.00	14.22%	
NET OF REVENUES & EXPENDITURES	524,439.29	124,269.00	422.02%	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	191,419.58	783,000.00	24.45%	
Expenditures				
442-PARKING LOTS	1,006.82	18,690.00	5.39%	
443-SIDEWALKS	1,024.42	1,621.00	63.20%	
729-DEVELOPMENT ACTIVITIES	23,077.33	48,407.00	47.67%	Admin wages
733-DOWNTOWN/STREETSCAPE	9,563.36	20,035.00	47.73%	Prop & liab insur/electric/watering
895-PROMOTIONS	8,974.40	10,565.00	84.94%	Decorations/Christmas in Jonesville
897-OTHER ACTIVITIES	1,120.00	58,240.00	1.92%	Debt service
TOTAL Expenditures	44,766.33	157,558.00	28.41%	
NET OF REVENUES & EXPENDITURES	146,653.25	625,442.00	23.45%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	1,120.00	119,710.00	0.94%	
Expenditures				
907-D.D.A. BOND	1,120.00	58,240.00	1.92%	
908-LOCAL STREET BOND	0.00	61,470.00	0.00%	
TOTAL Expenditures	1,120.00	119,710.00	0.94%	
NET OF REVENUES & EXPENDITURES	0.00	0.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2024

DESCRIPTION	YTD BALANCE 3/31/2024 NORMAL (ABNORMAL)	2023-24 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	684,624.54	827,498.02	82.73%	
Expenditures				
527-SEWAGE DISPOSAL	493,013.27	1,516,662.45	32.51%	
TOTAL Expenditures	493,013.27	1,516,662.45	32.51%	
NET OF REVENUES & EXPENDITURES	191,611.27	(689,164.43)	-27.80%	
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	339,496.87	535,946.98	63.35%	
Expenditures				
536-IRON REMOVAL PLANT	139,659.00	471,378.22	29.63%	
537-WATER DISTRIBUTION SYSTEM	106,528.70	220,501.00	48.31%	New water services
TOTAL Expenditures	246,187.70	691,879.22	35.58%	
NET OF REVENUES & EXPENDITURES	93,309.17	(155,932.24)	-59.84%	
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	157,432.77	151,000.00	104.26%	Dump truck grant funds
Expenditures				
270-DPW BUILDING AND GROUNDS	15,266.28	24,102.00	63.34%	
896-MOTOR VEHICLE POOL	84,048.06	158,681.00	52.97%	Truck 532 tank
TOTAL Expenditures	99,314.34	182,783.00	54.33%	
NET OF REVENUES & EXPENDITURES	58,118.43	(31,783.00)	-182.86%	
Fund 703 - CURRENT TAX FUND				
TOTAL Revenues	2,400.82	0.00		Interest earnings
TOTAL Expenditures	0.00	0.00		
NET OF REVENUES & EXPENDITURES	2,400.82	0.00		
TOTAL REVENUES - ALL FUNDS	4,011,228.53	6,501,566.50	61.70%	
TOTAL EXPENDITURES - ALL FUNDS	2,516,154.54	6,823,295.67	36.88%	
NET OF REVENUES & EXPENDITURES	1,495,073.99	(321,729.17)	464.70%	

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of May 15, 2024**

A meeting of the Jonesville City Council was held on Wednesday, May 15, 2024 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Chris Grider, Brenda Guyse, George Humphries Jr., and Andy Penrose. Absent: Tim Bowman and Delesha Padula.

Also present: Manager Gray, Public Safety Director Lance, Deputy Fire Chief Riggs, Attorney Thompson, Finance Director Spahr, DPW Superintendent Crouch, WWTP Superintendent Hughes, Scott Lucas, Logan Church and Chad & Nicole Benson.

Councilman Penrose led the Pledge of Allegiance and the moment of silence.

A motion was made by Brenda Guyse and supported by Andy Penrose to approve the agenda as presented. All in favor. Absent: Tim Bowman and Delesha Padula. Motion carried.

A motion was made by Brenda Guyse and supported by Andy Penrose to approve the Proposal for Engineering Services with Fleis and Vandenbrink, in the amount of \$70,560. With the assistance of engineers at Fleis and Vandenbrink, the City has been able to secure nearly \$300,000 in Technical, Managerial, and Financial (TMF) grant funds from the Department of Environment, Great Lakes and Energy (EGLE). The grant requires no local match, and will allow the city to investigate the materials of private service lines to identify any unknown lead or galvanized services that might need to be replaced by the city. The engineering costs are eligible for 100% reimbursement under the grant. All in favor. Absent: Tim Bowman and Delesha Padula. Motion carried.

Andy Penrose made a motion and was supported by George Humphries Jr. to accept the Citizenship Committee recommendation to consider an amendment to the policies that govern the operation of the board. The amendment would increase the total number of members from 5 to 6 to add a school representative. The committee hopes that school representation will help them to assure that they are able to annually consider at least one youth nominee for the Citizenship Award. All in favor. Absent: Tim Bowman and Delesha Padula. Motion carried.

A motion was made by Brenda Guyse and supported by Chris Grider to schedule a Public Hearing regarding the proposed Fiscal Year budget for July 1, 2024 thru June 30, 2025 and Truth in Taxation to be held at the Regular Council Meeting on Wednesday, June 19, 2024. All in favor. Absent: Tim Bowman and Delesha Padula. Motion carried.

Brenda Guyse made a motion and was supported by Andy Penrose to schedule a Special Council Meeting for the second budget session for Wednesday, May 29, 2024 at 6:30 p.m. in the Jonesville City Hall. The session is expected to cover the Local Development Finance Authority (LDFA), Downtown Development Authority (DDA), Sewer, Water, and Debt Service. All in favor. Absent: Tim Bowman and Delesha Padula. Motion carried.

A motion was made by George Humphries Jr. and supported by Chris Grider to approve the minutes of April 17, 2024 Regular Council Meeting. All in favor. Absent: Tim Bowman and Delesha Padula. Motion carried.

Andy Penrose made a motion and was supported by Brenda Guyse to approve the Accounts Payable for May 2024 in the amount of \$141,960.90. All in favor. Absent: Tim Bowman and Delesha Padula. Motion carried.

A motion was made by Brenda Guyse and supported by George Humphries Jr. to receive the March 14, 2024 Economic Development Partnership of Hillsdale County minutes, March 14 and April 11, 2024 Region 2 Planning Commission minutes and April 30, 2024 Citizenship Committee minutes. All in favor. Absent: Tim Bowman and Delesha Padula. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:03 p.m. prior to going into the Fiscal Year 2024-25 Budget Work Session.

The meeting was reconvened at 7:12 p.m.

Manager Gray discussed the status of Capital Improvement Projects, and gave an overview of the proposed Fiscal Year 2024-25 Capital Improvement Plan. Council reviewed the proposed Fiscal Year 2024-25 budgets for the following funds; General Fund, Street Funds and Motor Vehicle Pool.

Mayor Arno adjourned the meeting at 8:06 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of May 29, 2024**

A meeting of the Jonesville City Council was held on Wednesday, May 29, 2024 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Brenda Guyse, George Humphries Jr., Delesha Padula, and Andy Penrose. Absent: Chris Grider

Also present: Manager Gray, WWTP Supt. Hughes, and DPW Supt. Crouch

Councilmember Tim Bowman led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and was supported by Andy Penrose to approve the agenda as presented. All in favor. Absent: Chris Grider. Motion carried.

A motion was made by Brenda Guyse and was supported by George Humphries Jr. to award the West and Adrian Street Reconstruction to C & D Hughes in the amount of \$1,278,943.80, subject to the close of financing in June. All in favor. Absent: Chris Grider. Motion carried.

Manager Gray gave an introduction and overview of the proposed Fiscal Year 2024/25 Budget for the following funds: Local Streets, Local Development Finance Authority, Downtown Development Authority, General Debt Service, Sewer Fund, and Water Fund.

The council members all expressed their gratitude for the work that goes into the preparation of the annual budget.

Mayor Arno adjourned the meeting at 7:16 p.m.

Submitted by:

Lenore M. Spahr
Deputy Clerk

Gerry Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
A.B.C. TRAINING AND TESTING	DPW - CDL TRAINING/TESTING	550.00
ALADDIN ELECTRICAL	WWTP - TRANSFORMER INSPECTION	300.00
APPLIED INNOVATION	CITY HALL COPIER MAINTENANCE	35.97
	CITY HALL COPIER MAINTENANCE	72.27
		108.24
ARIZENT	WEST ST BOND ADVERTISING	1,535.00
AT&T	LOCAL/LONG DISTANCE	850.79
	LOCAL/LONG DISTANCE	866.94
		1,717.73
BAKER, VICKI/B & B CLEANING,	CITY HALL/JPD/JFD CLEANING SERVICES	695.00
BIOLOGICAL RESEARCH SOLUTIONS	WATER - TESTING	150.00
BRADLEY, DREW R	UMPIRE SERVICES	150.00
	REC - UMPIRE SERVICES	50.00
		200.00
BRINER OIL CO., INC.	MVP - BULK TANK	40.10
	JPD/MVP/WWTP GASOLINE	737.11
	MVP - BULK TANK	137.03
	MVP/WWTP/JPD - GASOLINE	591.91
	JFD - GASOLINE	126.31
		1,632.46
BSN SPORTS, INC	REC - SUPPLIES	3,172.40
BUTTERS EXCAVATING & LAWN	CARCEMETERY MAINT/SEXTON SERVICES	4,841.67
CAPITAL ONE	WALMART - SUPPLIES/REPAIRS	200.95
	WALMART - SUPPLIES/REPAIRS	634.78
		835.73
CLEAR VIEW B.R. LLC	CITY HALL/JPD - OUTSIDE WINDOW CLEANING	40.00
CMP DISTRIBUTORS, INC.	JPD - SUPPLIES	47.00
	JPD - SUPPLIES	155.45
		202.45
CONCORD BASEBALL AND SOFTBALL	REC - COUNTY SOFTBALL FEES/6 TEAMS	300.00
CONSUMERS ENERGY	CITY-WIDE LED STREET LIGHT ELECTRICITY	1,830.47
	CITY-WIDE STREET LIGHT ELECTRICITY	1,387.78
	JFD EMERGENCY SIREN ELECTRICITY	42.78
	CITY HALL 3RD FLOOR ELECTRICITY	28.77
	IRON REMOVAL PLANT ELECTRICITY	1,167.01
	JPD ELECTRICITY	172.65
	FREEDOM MEMORIAL ELECTRICITY	43.84
	FAST PARK ELECTRICITY	39.39
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	36.32
	CITY HALL SECOND FLOOR ELECTRICITY	29.08
	RADIO TOWER ELECTRICITY	37.25
	JFD TRAINING ROOM ELECTRICITY	191.91
	CITY HALL ELECTRICITY	162.95
	DPW BUILDING ELECTRICITY	123.21
	WRIGHT ST PARK ELECTRICITY	35.39
	500 IND PKWY SPRINKLER METER ELECTRICITY	30.93
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.22
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	32.77
	WATER TOWER ELECTRICITY	83.77
	WWTP ELECTRICITY	5,079.53
	CITY-WIDE STREETLIGHT ELECTRICITY	1,532.86
	CITY-WIDE LED LIGHT ELECTRICITY	1,761.34
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	36.86
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	357.73
	CEMETERY ELECTRICITY	36.48
		14,310.29
CURRENT OFFICE SOLUTIONS	JPD COPIER MAINTENANCE	24.18
	JPD - COPIER MAINTENANCE	12.92
	PARKS/WWTP - SUPPLIES	251.40
		288.50
DEPENDABLE FIRE APPARATUS, LI	JFD - TRUCK INSPECTION	500.00
	JFD - TRUCK 535 MAINTENANCE	87.29
	JFD - TRUCK 572 MAINTENANCE	52.50

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	JFD - TRUCK 575 MAINTENANCE	52.50
	JFD - TRUCK 535/569 MAINTENANCE	399.61
		1,091.90
DMCI BROADBAND, LLC	ASSIST JPD WITH INFORMATION	95.00
DOLETZKY, SCOTT	JFD - RELIEF VALVE REPAIR	125.00
	WWTP - REROUTE BACKFLOW PREVENTER	330.00
		455.00
DORNBOS SIGN & SAFETY INC	SIGNS/SIGN POSTS	1,045.30
DUNLAP, MILEY R	REC - CONCESSION STAND ASSISTANCE	100.00
	CONCESSION STAND ASSISTANT	100.00
		200.00
ELHORN ENGINEERING COMPANY	WATER - SUPPLIES	457.00
FIRST NATIONAL BANK OMAHA	ZOOM MEMBERSHIP/SUPPLIES	95.99
	SUPPLIES/CONFERENCES/REPAIRS/ETC	2,511.04
		2,607.03
FLEIS & VANDENBRINK ENG, INC.	WWTP - IPP DEVELOPMENT	1,500.00
	WWTP - IPP DEVELOPMENT	1,300.00
		2,800.00
GANNETT HOLDINGS LLC CENTRAL	HILLSDALE DAILY NEWS SUBSCRIPTION RENEWAL	301.00
GANNETT MICHIGAN LOCALIQ	NOTICE - TRUTH IN TAXATION HEARING	239.09
	FY 2025 BUDGET HEARING NOTICE	49.40
		288.49
GERKEN MATERIALS	PARKS - SAND	118.44
HARVEY LOGAN	UB refund for account: 000535-01	3.96
HENRY, JACLYN D	CONCESSION STAND ASSISTANT	100.00
	REC - CONCESSION STAND ASSISTANCE	25.00
		125.00
HERENDEEN, DEVAN	REC - UMPIRE SERVICES	50.00
HILLSDALE DOOR & OPERATOR	JPD - OVERHEAD DOOR REPAIRS	530.00
HILLSDALE HOSPITAL	WWTP/DPW - CDL PHYSICALS	56.00
HYDROCORP, INC	WATER CROSS CONNECTION PROGRAM	568.00
IDEXX DISTRIBUTION CORP.	WATER - LAB SUPPLIES	3,642.50
JACKSON, CITY OF	JPD - TRAINING CONSORTIUM	249.15
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	275.72
JONESVILLE LUMBER	PARKS - REPAIRS/MVP - TOOLS	106.33
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	51.80
	DDA - DRINKING FOUNTAIN	41.82
	JFD WATER/SEWER	82.58
	JPD WATER/SEWER	51.80
	DPW BUILDING WATER/SEWER	51.80
	WWTP WATER/SEWER	181.85
	WRIGHT ST PARK WATER/SEWER	38.87
		500.52
KEN STILLWELL FORD-MERCURY, IJPD	- 19 FORD REPAIRS	3,102.39
KENNEDY INDUSTRIES, INC.	WWTP - WATER SYSTEM PUMPS	4,631.93
KENTWOOD OFFICE FURNITURE	CITY HALL DISPLAY CABINET	3,798.00
KUNKEL, BENJAMIN	UMPIRE SERVICES	80.00
LAPEW SANITATION	REC - PORTABLE RESTROOM	165.00
LENNOX, JACE	UMPIRE SERVICES	80.00
LEWIS, BROOKIE M.	UMPIRE SERVICES	200.00
LITCHFIELD - JONESVILLE LANES	REC - FIELD USE	400.00
LOCKWOOD, MITCHELL	MILEAGE - TRAINING/EXAM	150.08
LOVINGER & THOMPSON, P.C.	LEGAL FEES	185.00
	ANNUAL RETAINER FEE	2,800.00
		2,985.00
LRS, LLC	OFFICE/WWTP/DPW TRASH SERVICE	87.00
	JPD/JFD - TRASH/CITY RECYCLING	130.00
		217.00
MANN, LEWIS	REC - UMPIRE SERVICES	600.00
	UMPIRE SERVICES	200.00
		800.00
MARTIN, AVA	UMPIRE SERVICES	600.00

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
MARTIN, TIMOTHY D	REC - UMPIRE SERVICES	100.00
MEANS, AMEILIA R	REC - CONCESSION STAND ASSISTANCE	100.00
	CONCESSION STAND ASSISTANT	100.00
		200.00
MERIT LABORATORIES	WWTP - TESTING	402.00
MICHIGAN CHAMBER SERVICES,	INLABOR LAW POSTERS	214.50
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	123.99
	JFD GAS/HEAT SERVICE	86.27
	WWTP GAS SERVICE	914.69
	DPW BUILDING GAS SERVICE	73.77
	JPD GAS/HEAT SERVICE	50.62
	GAS LIGHT SERVICE	55.18
	CITY HALL GAS/HEAT SERVICE	52.75
		1,357.27
MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP RENEWAL	2,134.00
MUNICIPAL SUPPLY CO.	STREETS - SUPPLIES	125.00
NAPOLEON FEED MILL, INC	REC - FIELD LIME	335.44
PAGE, BRITTANY	ASSISTANT REC DIRECTOR	200.00
	ASSISTANT REC DIRECTOR	200.00
		400.00
PERFORMANCE AUTOMOTIVE	WWTP/MVP - VEHICLE REPAIRS	340.52
PIONEER ATHLETICS	REC - FIELD CLAY	199.26
POSTMASTER	POSTAGE - WATER/SEWER BILLS	335.36
	2023 CORR WATER QUALITY REPORTS	443.11
		778.47
POWERS CLOTHING, INC.	DPW - HIGH VISIBILITY SHIRTS	534.80
PRIORITY ONE EMERGENCY, INC	JPD - UNIFORMS	411.94
S & P GLOBAL RATINGS	BOND RATING SERVICES	15,250.00
	BOND RATING SERVICES	(1,000.00)
		14,250.00
SHADBOLT WADE	UB refund for account: 000516-12	25.06
SOUTHERN MI BASEBALL LEAGUE	REC - SANDY KOUFAX/2 TEAMS	200.00
STATE OF MICHIGAN	JPD - LEIN ACCESS	33.00
	WATER - TESTING	290.00
		323.00
STOCKHOUSE CORPORATION	REC - POSTCARDS	25.00
	REC - SPONSOR BANNERS	152.00
	YARD WASTE DOOR HANGERS	96.14
		273.14
THE HOUSE MOUSE LLC	JPD/JFD - PEST CONTROL	873.00
TOTAL ENERGY SYSTEMS, LLC	IRP - GENERATOR MAINTENANCE	556.00
	WWTP - GENERATOR MAINTENANCE	1,319.00
		1,875.00
TRACTOR SUPPLY CREDIT PLAN	SUPPLIES/TOOLS/REPAIRS	199.34
UNIFIRST CORPORATION	WWTP - UNIFORM RENTAL	52.00
	CITY HALL/JPD - FLOOR MATS	40.25
	MVP - SHOP TOWELS	25.25
	WWTP - UNIFORM RENTAL	52.00
	WWTP - UNIFORM RENTAL	52.00
	MVP - SHOP TOWELS	25.25
	WWTP - UNIFORM RENTAL	52.00
	WWTP - UNIFORM RENTAL	52.00
	CITY HALL/JPD - FLOOR MATS	40.25
		391.00
USA BLUEBOOK	WWTP - SUPPLIES	725.65
	WATER/WWTP - SUPPLIES	290.98
	WATER/WWTP - SUPPLIES	96.50
	WATER/WWTP - SUPPLIES	263.42
	WWTP - SUPPLIES	79.80
	WWTP - SUPPLIES	39.90
	WWTP - SUPPLIES	57.29
	WWTP - SUPPLIES	39.90
	WWTP - SUPPLIES	347.16

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	WATER/WWTP - SUPPLIES	2,608.18
		4,548.78
USALCO LLC	WWTP - SUPPLIES	5,559.69
VC3, INC.	JPD/DPW/WWTP - NEW COMPUTERS	5,382.00
	EXCHANGE ONLINE - JUNE 2024	100.00
	EMAIL CLOUD PROTECTION - JUNE 2024	48.00
		5,530.00
VERIZON WIRELESS	DPW CELL PHONE	25.00
	JPD/WWTP/DPW-CELL PHONES/RADIO TOWER/JPD/JFD-MODEMS	334.56
	JPD/WWTP/DPW-CELL PHONES/RADIO TOWER/JPD/JFD-MODEMS	334.56
		694.12
WOLCOTT, DOMINICK	UMPIRE SERVICES	450.00
WOLVERINE ENG & SURVEYORS INC	WEST ST DESIGN ENGINEERING	33,636.25
YOUNG, CARSON	UMPIRE SERVICES	150.00
	REC - UMPIRE SERVICES	50.00
		200.00
	Total:	140,216.79

**CITY OF JONESVILLE
CEMETERY COMMITTEE
MINUTES of April 10, 2024**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, April 10, 2024 at the Jonesville City Office, 265 E Chicago Street, Jonesville, MI.

Chairman Shea Dow called the meeting to order at 9:01 a.m.

Cemetery Committee members present were: Brenda Guyse, Brenda Rathbun, Shea Dow, Les Hutchinson, and Mike Kyser.

Also present: Manager Jeff Gray

Absent: John Center and Charlie Pfau

Brenda Rathbun led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and was supported by Les Hutchinson to approve the agenda as presented. All in favor. Absent: John Center and Charlie Pfau. Motion carried.

A motion was made by Brenda Guyse and was supported by Brenda Rathbun to approve the minutes of April 12, 2023. All in favor. Absent: John Center and Charlie Pfau. Motion carried.

Charles (Chaz) Crouch was introduced to the group as the City's new DPW Superintendent. He was welcomed by all.

The March 2024 activity report was presented to the committee, providing information related to interments, foundations installed, burial rights transfers and disinterment.

Manager Gray presented a potential Cemetery Expansion Design Proposal to develop the Annex Two area, as has been previously discussed. A motion was made by Brenda Guyse and was supported by Les Hutchinson to approve the proposal as presented, and to have the City Engineer provide a cost estimate for design services, bidding, and construction management. All in favor. Absent: John Center and Charlie Pfau. Motion carried.

Manager Gray presented the 2023-2024 Budget and CIP to the Committee. There was some discussion regarding the cost to remove three trees that are in bad shape. Manager Gray explained that the removal of those trees is in the current year budget. The Committee agreed by consensus that they need to come down sooner than later. A motion was made by Brenda Guyse and was supported by Brenda Rathbun to have staff develop a FY 2024 - 2025 budget to present, and that the proposed budget should include replacement trees. All in favor. Absent: John Center and Charlie Pfau. Motion carried.

Manager Jeff Gray provided Updates.

The next scheduled meeting will be Wednesday, June 12, 2024 at 9:00 a.m.

A motion was made by Brenda Guyse and was supported by Les Hutchinson to adjourn the meeting at 9:46 a.m. All in favor. Absent: John Center and Charlie Pfau. Motion carried.

Submitted by,

Lenore M. Spahr
Deputy Clerk

**CITY OF JONESVILLE
PLANNING COMMISSION
Minutes of May 8, 2024**

A City of Jonesville Planning Commission meeting was held on Wednesday, March 8, 2024 at the Jonesville City Hall, 265 E Chicago Street, Jonesville, MI. Chair Christine Bowman called the meeting to order at 7:04 p.m. and guest Liam Crouch gavelled the meeting.

Present: Christine Bowman, Annette Sands, Brenda Guyse, Jim Ackerson and Ryan Scholfield

Absent: Two Vacancies

Also Present: Jeff Gray, Charles Crouch, and Liam Crouch

Jim Ackerson led the Pledge of Allegiance and the moment of silence.

A motion was made by Brenda Guyse and supported by Annette Sands to approve the agenda as presented. All in favor. Absent: Two vacancies. Motion carried.

Annette Sands made a motion and was supported by Brenda Guyse to approve the minutes from March 13, 2024. All in favor. Absent: Two vacancies. Motion carried.

Brenda Guyse made a motion and was supported by Jim Ackerson to approve a budget and Capital Improvement Plan recommendation for park improvements, as presented with amendments. The improvements would include a replacement Christmas Tree and associated improvements in Carl Fast Park and Wright Street Park, and development of an engineered concept plan for Wright Street Park, based on a proposal from Fleis and Vandenbrink, at a total cost of \$68,000. All in favor. Absent: Two vacancies. Motion carried.

A motion was made by Brenda Guyse and supported by Ryan Scholfield to recommend that the City Council consider approval of the Capital Improvement Plan as presented. Notable planning and development projects include the Parks projects, expansion of Sunset View Cemetery, West Street reconstruction and south side of Adrian Street to Maumee Street intersection, downtown projects to facilitate the Riverview Flats development and accomplish the US-12 Road Diet. All in favor. Absent: Two vacancies. Motion carried.

Manager Gray provided updates.

The next meeting is scheduled for Wednesday, June 12, 2024 at 7:00 p.m.

The meeting was adjourned at 7:36 p.m.

Submitted by,

Cynthia D. Means
Clerk

**Jonesville Downtown Development Authority
Regular Meeting
Minutes of May 14, 2024**

Present: Don Toffolo, Anthony Smith, Gerry Arno, Penny Sarles, Joe Ruden, Chris Fast and Abe Graves.

Absent: Mary Ellen Sattler and one vacancy

Also Present: Jeff Gray

Chairman Don Toffolo called the meeting to order at 8:30 a.m.

Chris Fast made a motion and was supported by Joe Ruden to approve the agenda as presented. All in favor. Absent: Mary Ellen Sattler. Motion carried.

A motion was made by Abe Graves and supported by Penny Sarles to approve the minutes of March 12, 2024 Regular Meeting. All in favor. Absent: Mary Ellen Sattler. Motion carried.

A motion was made by Penny Sarles and supported by Abe Graves to accept the financial report through March 31, 2024. The report shows revenue and expenditure activity for the month of March and fiscal year-to-date. All in favor. Absent: Mary Ellen Sattler. Motion carried.

Anthony Smith made a motion and was supported by Joe Ruden to recommend that City Council approve the proposed FY 2024-25 budget, as recommended by the Budget Committee. All in favor. Absent: Mary Ellen Sattler. Motion carried.

Riverfest updates were provided by Don Toffolo. Crafters will be in Carl Fast Park; the car show will be on Water and North Streets; Food vendors will be located along US-12 in the downtown block (along with one in Carl Fast Park and one on Water Street); River races; Riverfest Pageant; Cornhole Tournament; Carnival Rides; Grosvenor House tours and Civil War reenactment; Book sale at Jonesville District Library; Jonesville Community Schools will be selling old jerseys; Paddle to school; Stem Boat Races; and a Pancake Breakfast at Jonesville Presbyterian Church. Jonesvilleriverfest.com provides all of the information for the weekend.

Manager Gray provided updates.

The next scheduled DDA Meeting is Tuesday, July 9, 2024 at 8:30 a.m.

The meeting was adjourned at 8:59 a.m.

Submitted by,

Cynthia D. Means
Clerk

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR MAY 2024

Total reports written: 62
Concealed Weapons Offense: 0
Assault and Battery: 2
Break and Enter: 0
Larceny from Building: 2
Theft from Motor Vehicle: 0
Stolen Motor Vehicle: 0
Fraud: 1
Credit Card Fraud: 0
Damage to Property: 0
Larceny- Other: 0
Non-Violent Domestic: 0
Retail Fraud: 6 (Walmart)
Traffic Policing: 3
Obstructing Justice: 3
Public Roadway Accidents: 8
Private Property Accidents: 6
Other Arrests: 3 (warrants, traffic-DWLS/Revoked, etc.)
Civil Matter/Family Disputes: 7
Medical Emergency: 7
Mental: 1
Open Door: 2
Trespass: 0
Alarms: 0
Suspicious Situations: 2
Lost and Found Property: 0
General Assistance: 9
Traffic/Moving Violations: 15
Warrants Received from Prosecutor: 6



114 W. Chicago St.

Jonesville, MI 49250

(517) 849-2101

(517) 849-2520 Fax

Runs for the Month of May

Run	Members	Date	Type of call	Location	City	Fayette	Scipio	Mutual	Training
67	8	5/2/2024	Fire Disregard	Techniplas 1640 E Chicago			X		
68	3	5/3/2024	Citizens Assist	8450 Cranberry Lk Rd			X		
69	4	5/3/2024	Assist Medical	630 Cypress Ct	X				
70	4	5/7/2024	Annual Hose Testing	Industrial Park					X
71	8	5/8/2024	Trainings	Sta 5 Forcible Entry & Driving					X
72	3	5/16/2024	Illegal Burn	6380 Oak Ridge Dr		X			
73	4	5/17/2024	Assist Medical	8450 Cranberry lake Rd			X		
74	9	5/18/2024	PI Accident	w mosherville rd & french rd				X	
75	7	5/18/2024	Gas Leak	211 Maumee St.	X				
76	10	5/18/2024	Structure Fire	205 Hillcrest Ct	X				
77	8	5/21/2024	Assist Medical	435 Wright St.	X				
78	3	5/22/2024	Wires Down	667 Langs Dr	X				
79	6	5/22/2024	Sta 5 Equipment Inspections	Station 5					X
80	5	5/25/2024	Assist Medical	462 e chicago st	X				
81	6	5/25/2024	Assist Medical	409 Wright st	X				
82	5	5/28/2024	Station Stand By	64 Spring St.				X	

Monthly Calls

Year Total Type of Call

City	Fayette	Scipio	Mutual
27	15	14	12
Training			
14			
Total for May		16	
Total for the Year		82	

	City	Fayette	Scipio	Mutual	Training	
January	8	7	3	2	3	23
Febuary	2	2	3	1	2	10
March	3	3	1	3	3	13
April	7	2	4	4	3	20
May	7	1	3	2	3	16
June	0	0	0	0	0	0
July	0	0	0	0	0	0
August	0	0	0	0	0	0
September	0	0	0	0	0	0
October	0	0	0	0	0	0
November	0	0	0	0	0	0
December	0	0	0	0	0	0
Totals	27	15	14	12	14	82

MONTHLY OPERATING REPORT

May 2024

SUBMITTED: June 11, 2024

WATER FLOW

MAXIMUM	667,000
MINIMUM	126,000
AVERAGE	567,000
TOTAL	9.355 MG

WASTEWATER FLOW

MAXIMUM	353,800
MINIMUM	282,100
AVERAGE	319,600
TOTAL	9.9081 MG

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of May 2024.

The Wastewater Plant Laboratory processed 162 Bacteria tests, 32 Nitrate tests and 13 Nitrite tests in May 2024. The annual totals to date are 695 Coliform Bacteria, 123 Nitrates, and 58 Nitrates.

The spring lagoon discharge season ended on May 31, 2024. The lab has processed lagoon samples from Camden, Litchfield, Reading, Waldron, Merry Lake, Lake Diane, Quincy and North Adams. The economic impact for the City of Jonesville for the spring discharge season was \$8,120.00

Utility Services was on site to drain, inspect, and clean the City's water tower. No major defects were noted. When the tower is off line pressure relief valves are positioned in different locations so that water pressure can be maintained throughout the City. This explains the high water usage in May.

The installation of the new mixed air unit on the digester was completed and is operating.

Maintenance was performed on the generators at the wastewater plant and the iron removal plant.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 4 mg/l

NPDES Permit Daily Maximum-10 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—2.0 mg/l

Average Percent Removal from the Raw Wastewater—98.3 %

Daily Maximum—3 mg/l

Total Suspended Solids

NPDES Permit Limit is 20 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—2.0 mg/l

Average Percent Removal from the Raw Wastewater—98.3%

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.40 mg/l

Average Percent Removal from the Raw Wastewater—90.0%

Ammonia Nitrogen

Monthly Average Limit is 0.5 mg/l

Daily Maximum Limit is 2.0 mg/l

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.095 mg/l

Average Percent Removal from the Raw Wastewater—99.5%

Jonesville Daily Maximum—0.353 mg/l

Jonesville Dept of Public Works

May-24

Monthly Report

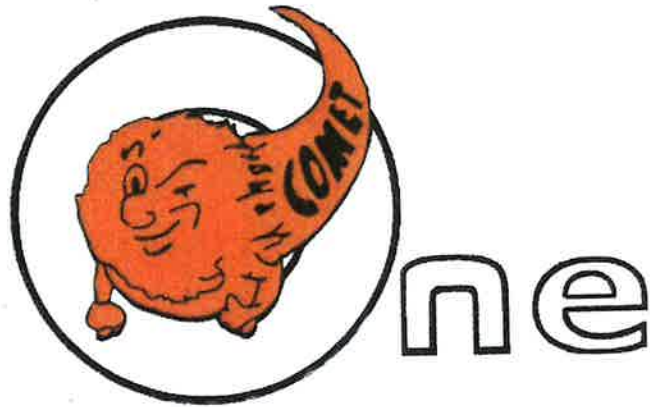
	Maintenance	Salt	Chloride	Gravel	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT	0 Ton	0 Bag	0 Yd	2 Ton
MAJOR STREETS	0 HR DT 0 HR OT	0 Ton	0 Bag	0 Yd	.0 Ton
LOCAL STREETS	0 HR DT 0 HR OT	0 Ton	0 Bag	0 Yd	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Ton	0 Bag		0 Ton
POLICE STATION	0 HR OT	0 Ton	0 Bag		
FIRE DEPARTMENT	0 HR OT	0 Tons	0 Bag		
DDA SIDEWALKS	0 HR OT				
LDFA	0 HR OT				0 Ton
WATER	0 HR OT 0 HR OT			0 Yd	0 Ton
PARKS	0 HR OT			0 Yds	

We had one call out to 420 Franklin Street for a 911 call involving a possible broken water main. Staff has begun mowing road edges and ditches for State, Local, and Major streets. We have been doing maintenance on the equipment. State Highway's were Cold Patched. Staff has been cleaning downtown sidewalks and curbed streets. Major and Local storm drains were cleaned. Staff worked along with City officials to prepare for the 2024 River Fest activities. Staff replaced water heater element at Rec. building. I was called out two times for emergency water shut-offs by 911 dispatchers. Staff continues to collect brush from residents on our weekly rout. Staff has been training newly CDL permitted employee on our Class B trucks to aid in his licensing. Staff has been working flawlessly to handle all Miss Dig Tickets. Staff began prepping Rec. league fields for evening and weekend baseball games. Staff continues efforts to maintain our city's land waste area by consolidating all incoming brush and debris. Staff opened up all water at Rec. bathrooms, drinking fountain at Carl Fast park, and Cemetery watering spots. Staff has been grading road edges on State, Major and local streets.

Charles Crouch
DPW Superintendent

**CITY OF JONESVILLE
CASH BALANCES**

	May-2024	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	0.00
General Fund ICS	101-000-002	50,878.78
General Fund CLASS Acct	101-000-007	2,023,628.11
General Fund Cemetery CLASS Acct	101-000-007.100	102,028.50
General Fund Alloc of Assets CLASS	101-000-007.200	453,250.71
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	3,265.34
Major Streets CLASS Acct	202-000-007	624,701.05
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	7,703.46
Local Streets CLASS Acct	203-000-007	929,735.55
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	16,800.95
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	53,849.84
LDFA CD - Flagstar Bank	247-000-003.200	250,000.00
LDFA CD - So MI Bank & Trust	247-000-003.300	250,000.00
LDFA Operating CLASS Acct	247-000-007	3,146,106.83
D.D.A.:		
DDA Now Checking	248-000-001	85,405.48
DDA Operating CLASS Acct	248-000-007	64,004.27
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	73,648.66
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	342,065.53
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,417,235.10
WATER FUND:		
Water Receiving Now Checking	591-000-001	20,119.29
Water Receiving CLASS Acct	591-000-007	328,111.19
Water Plant Improvement CLASS Acct	591-000-007.100	421,782.47
Water Bond Reserve CLASS	591-000-007.200	53,016.17
Water RR&I Reserve CLASS	591-000-007.250	44,541.92
Water Tower Maint CLASS Acct	591-000-007.300	57,182.46
Water Maint CLASS Acct	591-000-007.400	87,325.82
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	15,208.37
Equip. Replace CLASS - Police Car	661-000-007.301	44,499.51
Equip. Replace CLASS - Fire Truck	661-000-007.336	30,855.66
Equip. Replace CLASS - DPW Equip	661-000-007.463	45.09
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	57,356.98
CURRENT TAX:		
Current Tax Checking	703-000-001	10.00
Current Tax Savings Account	703-000-002	482.99
PAYROLL FUND CHECKING:		
	750-000-001	3,982.16
GRAND TOTAL		11,058,838.24



To everyone at Jonesville City
Hall,

Thank you so much for
allowing us to use City
Hall as a station for our
Jonesville Underground event.

We truly appreciate your
support!

Olivia Turner

Kathy Schneider

Sam Albanski

Linda Juggle